

Introducing East Midlands Trains Business Travel: A new way to book.



Running a business can be challenging. Let us take a load off your mind by making your travel hassle-free and convenient.

EAST MIDLANDS TRAINS

Business Travel

In short:

Our Business Travel tool is ideal for small to medium-sized firms that have staff who travel frequently, but don't require full travel management services on a national or global scale. Our new online booking portal and mobile app lets your team find the most cost-effective fares and book their travel, all in one place.

 **No booking fees**

 **No hidden fees**

 **Always the best available fares**



Making train travel, easy-peasy

Business trips can be an admin burden. With so many different prices and ticket types to manage, it can be difficult to know where to start. We're helping to lessen the load by streamlining the process for you.

Our Business Travel platform lets your employees set up an individual profile on the portal where they can organise their own trips.

You can review the journeys as regularly as you need to from a

central management system, and if you place all bookings on a single corporate payment card, it removes the complexity of sorting out reams of expenses at the end of the month.

 Your staff have a dedicated help centre that's available to answer their questions or give a helping hand when using the system. Simply call us: **03332 341 841**.

The best news? We'll never charge you booking fees (like some other sites do), helping you keep your business travel costs completely in check.

Creating a reliable service

The system is specially designed just for business travel, making sure it gives you the information you need quickly and efficiently. It's powered by the market leader for business rail bookings in the UK and over 1 million users trust it to find the best fares for them.

Travelling with a different train company?

It doesn't matter to us. We love all rail travel. Our service helps you keep everything in one place so you can use it for any train journey across the UK – not just those with East Midlands Trains.

Improving your service

Whether you're a team of 8 or 80, we love getting to know our customers personally. That's why we'll give you a call every three months to check how you're getting on with things.

And don't forget, our customer service team are available for a chat 24/7. Post on Facebook, drop them a Tweet or give them a call on **03457 125 678**. If we can make any improvements for you, just let us know.

How it works

It's a piece of cake

Step 1

Send us your list of staff and decide the travel policy limits. We'll set everything up and give the team their login details. They can log in whenever they need to book their rail travel.



Step 2

All of our available fares are displayed at the lowest prices. Simply choose a date, destination and time for travel. (Just like you would anywhere else).

Step 3

Once you've selected your journey you can pay by debit, corporate or company-lodged card.



Collect tickets from any station before travel from a ticket on departure machine.

We've always got time for a natter so find us on social



EAST MIDLANDS TRAINS

At Station | Online | App

Travelling by train is best for your business

Wish you could be one of those people that turn up to meetings feeling cool, calm and collected? When you travel by train, you can.

Here's why taking the train trumps the car:



The freedom to work and prepare for the day ahead



Access to free WiFi



Avoiding gridlock on the motorway or crafty roadworks



No more panicking over a parking space



Beating those congestion charges in London



A greener journey using lower CO2 emissions



Being looked after by our friendly staff



"A company car driver will lose 11 working days a year stuck in traffic congestion"

*Highways Agency

Choosing us for your work trips

If you decide to use our business travel booking platform, we'll look after you.

You'll get access to a dedicated account management contact and help centre for your queries. You'll also receive additional business travel benefits and packages dependent on your usage levels.

We'll always keep you in the know – from improvements to our services to new pricing or engineering works that could potentially affect your employees.

You can also relax in the knowledge that you'll always be buying the lowest fares available.

Our top tips for travelling by train



Make available savings where you can

If you're a regular traveller, you'll save **10%** with Carnet ticket offers.

Our Carnet 5 or our Carnet 10 ticket allows you to make great savings when you buy 5 or 10 Anytime tickets (Standard or First).

Carnet 5 must be used within 1 month and Carnet 10 within 3 months of the start date.



Plan ahead

When you download our handy app you can plan your journey, track live train times, find out what platform you need to be on and stay up-to-date with the latest travel information.



Not sure? Just ask

Got a burning question? Our 24/7 customer service team are ready and waiting to help you anytime, day or night.

 Tweet us with your message [@EMTrains](https://twitter.com/EMTrains)

 Send an email to getintouch@eastmidlandstrains.co.uk

 Pick up the phone and ring **03457 125 678**

For system usage enquiries call: **03332 341 841**
(9am - 5pm)

East Midlands Trains Business Travel

Getting you where you need to be, when you need to be there. And saving you time, money and effort.



Fancy a chat?

If you want to discuss your business travel requirements get in touch:

 eastmidlandstrains.co.uk

 yourbusiness@eastmidlandstrains.co.uk

 01332 867 000 (option 4)

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