



# Sheffield Chamber of Commerce

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## SHEFFIELD CHAMBER OF COMMERCE & INDUSTRY

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## Skills & Employment Forum Minutes

Tuesday 9<sup>th</sup> October 2018 – 8am – 9.30am

Wake Smith Solicitors

1 Velocity, 2 Tenter Street, Sheffield S1 4BY

### Minutes

#### Apologies

Tricia Smith, The Source  
Rebecca Morris, Benchmark Recruit  
Louisa Harrison-Walker, Benchmark Recruit  
Andrew Hartley, The Sheffield College  
Brook Hayes Can Studios  
Karen Challis, Sheffield Futures

#### Attendees

John Baddeley, Wake Smith (JB) Chair of Forum  
Tom Sutton, Sheffield Chamber (TS)  
Richard Wright, Sheffield Chamber (RW)  
Sonia Bielaszewska, South Yorkshire Community Foundation (SB)  
Ann Lyon, Thinking-Partners (AL)  
Bridget Kelly, SHIFT Media (BK)  
Michelle Rust, Insight6 (MR)  
Emma Marshall, 3Squared (EM)  
Simeon Perry, Efficiency North (SP)

#### Appointment of Deputy Chair

Role of Deputy Chair to feedback at Chamber Council meetings. Provide updates and briefings, as well as assist with organisation of meetings etc. Emma Marshall voted as Deputy Chair of the Forum.

#### Future Presentations and Focus for Skills & Employment Forum

Look to host future meetings at different venues to combine a presentation and tour of facilities. Suggested venues put forward include the UTC and The Sheffield College. Other suggestions/ideas include the below:

- Doncaster High Speed Rail College



- Gatsby Benchmark – Presentation to the Forum
- Apprenticeships in the work place – Host meetings at employer sites with businesses who recruit and utilise apprenticeships
- Present case studies that highlight successes within SME’s
- Apprenticeship Contracts – Confusion between contractual terms and conditions. Further research to take place. JB will revert to the group

#### AOB

- Clarification of Forum objectives to define purpose and focus is needed. Host an event that is relevant to employers to align Skills and Employment to their needs
- Unconditional offers from Universities – What are employers views?
- An event that focus on unconditional offers to inform a debate
- Consultation with business to inform direction of Forum. Questions to be created and survey to be launched for members to complete
- Latest SCR Economy Survey to be circulated to the Forum to inform questions for a focused survey

